

Goal Details

Harmon Elementary School

St. Clair Shores, Michigan, United States

Prepared for the Michigan Department of Education

Goal Development Status: Approved

Goal Progress Status: Open

Goal Details

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Goal: Writing

Content Area : English Language Arts
Goal Source : Continuous Improvement
Development Status : Approved

Student Goal Statement : All students will be proficient in writing.

Gap Statement : Based on a review of the student achievement data source MEAP, (available on the OEAA website) only 55% of all 4th grade students in the Fall of 2008 were proficient in writing with a goal of 100% proficiency.

Cause for Gap : Based on the 2008-2009 MEAP summary report for 4th grade 0% percent of our students with disabilities were proficient.

Based on the 2008-2009 MEAP summary report for 4th grade 68% of females were proficient. 39% males were proficient

26% of economically disadvantaged students were proficient compared to 72% of non economically disadvantaged students.

Multiple measures/sources of data you used to identify this gap in student achievement : 1. We use the MEAP-administered annually
 2. Writing prompts-administered quarterly, assessed using MEAP rubric

What are the criteria for success and what data or multiple measures of assessment will be used to monitor progress and success of this goal? All students will demonstrate an increase in achievement on quarterly writing prompts and MEAP.

Students with disabilities will increase by 10%.

Male students will increase by 12%.

Economically disadvantaged students will increase 14%.

Contact Name : Amy Gaglio

List of Objectives:

ID	Objective
12460	1. Students with disabilities 2. Boys 3. Economically disadvantaged All students will demonstrate an increase in achievement on quarterly writing prompts and MEAP. Students with disabilities will increase by 10%. Male students will increase by 12%. Economically disadvantaged students will increase 14%.

1.1. Objective: Increase writing achievement

Measurable Objective Statement to Support Goal : 1. Students with disabilities

2. Boys

3. Economically disadvantaged

All students will demonstrate an increase in achievement on quarterly writing prompts and MEAP.

Students with disabilities will increase by 10%.

Male students will increase by 12%.

Economically disadvantaged students will increase 14%.

List of Strategies:

ID	Strategy
12460	Teachers will implement Writer's Workshop to increase the writing skills of all students, including students with disabilities, males and economically disadvantaged students.
12460	Grades 3-5 teachers will use the 6 + 1 Writing Traits to guide their writer's workshop.
12460	Grades K-2 staff will use the Lucy Calkins Units of Study to guide their writer's workshop.

1.1.1. Strategy: Writer's Workshop

Strategy Statement: Teachers will implement Writer's Workshop to increase the writing skills of all students, including students with disabilities, males and economically disadvantaged students.

Selected Target Areas

SAR 3.11 Ensures that all students and staff members have regular and ready access to instructional technology and a comprehensive materials collection that supports the curricular and instructional program
SAR 3.8 Implements interventions to help students meet expectations for student learning

Other Required Information for Strategy

What research did you review to support the use of this strategy and action plan?

The implementation of Writer's Workshop by teachers has been shown to increase student achievement in writing by utilizing differentiated instruction through the use of, skill based mini lessons, time spent writing, student choice of topics, sharing, and working through the writing process.

Ralph Fletcher states that, "of the writing workshop creates an environment where students can acquire these skills, along with fluency, confidence, and desire to see themselves as writers."

Writer's Workshop: The Essential Guide by Ralph Fletcher and Joann Portalupi

<http://zzwriter.com/2010/04/20/the-writing-workshop-approach/>

List of Activities:

Activity	Begin Date	End Date	Staff Responsible
Staff will be surveyed to identify professional development needs in the area of Writer's Workshop. Staff will implement writing workshop guidelines as outlined in the pacing guide (time allotments and frequency). Once needs have been identified staff meetings will be used to train staff. Videos/books/and websites will be used. Collegial visits will be scheduled as needed.	09/13/2010	06/08/2012	Principal Building leadership team Staff
Grade Level Meetings to score writings assessed with MEAP rubric in the fall, winter and spring. Each piece will be graded by at least two teachers to ensure consistency.	09/13/2010	06/08/2012	Principal Building leadership team Staff
A teacher team will meet to select and organize common mini lessons by grade level and trait to be used during writer's workshop. A manual will be created from existing resources already approved and purchased by the district.	09/13/2010	06/08/2012	Principal Teacher team
A teacher team will be established to create tools for teachers to use when conferencing with students. These will include record keeping, sentence stems, scoring/assessment, and topics (traits).	09/13/2010	06/08/2012	Principal Teacher team
Teachers will create common peer editing checklists to help facilitate the editing/writing process.	09/13/2010	06/08/2012	Principal Teacher team

1.1.1.1. Activity: Writer's Workshop Professional Development

Activity Description: Staff will be surveyed to identify professional development needs in the area of Writer's Workshop. Staff will implement writing workshop guidelines as outlined in the pacing guide (time allotments and frequency). Once needs have been identified staff meetings will be used to train staff. Videos/books/and websites will be used. Collegial visits will be scheduled as needed.

Activity Type: Revised

Planned staff responsible for implementing activity: Principal
Building leadership team
Staff

Actual staff responsible for implementing activity:

Planned Timeline: Begin Date - 09/13/2010, End Date - 06/08/2012

Actual Timeline: Begin Date - N/A, End Date - N/A

Fiscal Resources Needed for Activity:

Resource	Funding Source	Planned Amount	Actual Amount
Staff meetings	No Funds Required	0.00	0.00
Teacher coaching	No Funds Required	0.00	0.00
Web based videos/books/websites	No Funds Required	0.00	0.00

1.1.1.2. Activity: Grade Level Meetings

Activity Description: Grade Level Meetings to score writings assessed with MEAP rubric in the fall, winter and spring. Each piece will be graded by at least two teachers to ensure consistency.

Activity Type: Revised

Planned staff responsible for implementing activity: Principal
Building leadership team
Staff

Actual staff responsible for implementing activity:

Planned Timeline: Begin Date - 09/13/2010, End Date - 06/08/2012

Actual Timeline: Begin Date - N/A, End Date - N/A

Fiscal Resources Needed for Activity:

Resource	Funding Source	Planned Amount	Actual Amount
Grade level meetings (substitutes)	General Funds	1,000.00	0.00

1.1.1.3. Activity: Mini lessons

Activity Description: A teacher team will meet to select and organize common mini lessons by grade level and trait to be used during writer's workshop. A manual will be created from existing resources already approved and purchased by the district.

Activity Type: Revised

Planned staff responsible for implementing activity: Principal
Teacher team

Actual staff responsible for implementing activity:

Planned Timeline: Begin Date - 09/13/2010, End Date - 06/08/2012

Actual Timeline: Begin Date - N/A, End Date - N/A

Fiscal Resources Needed for Activity:

Resource	Funding Source	Planned Amount	Actual Amount
Staff meetings	No Funds Required	0.00	0.00
Substitutes	General Funds	300.00	0.00

1.1.1.4. Activity: Conferencing tools

Activity Description: A teacher team will be established to create tools for teachers to use when conferencing with students. These will include record keeping, sentence stems, scoring/assessment, and topics (traits).

Activity Type: Revised

Planned staff responsible for implementing activity: Principal
Teacher team

Actual staff responsible for implementing activity:

Planned Timeline: Begin Date - 09/13/2010, End Date - 06/08/2012

Actual Timeline: Begin Date - N/A, End Date - N/A

Fiscal Resources Needed for Activity:

Resource	Funding Source	Planned Amount	Actual Amount
Staff meetings	No Funds Required	0.00	0.00
Substitutes	General Funds	300.00	0.00

1.1.1.5. Activity: Peer Editing Guidelines

Activity Description: Teachers will create common peer editing checklists to help facilitate the editing/writing process.

Activity Type: Revised

Planned staff responsible for implementing activity: Principal
Teacher team

Actual staff responsible for implementing activity:

Planned Timeline: Begin Date - 09/13/2010, End Date - 06/08/2012

Actual Timeline: Begin Date - N/A, End Date - N/A

Fiscal Resources Needed for Activity:

Resource	Funding Source	Planned Amount	Actual Amount
Substitutes	General Funds	300.00	0.00
Staff meetings	No Funds Required	0.00	0.00

1.1.2. Strategy: 6 + 1 Writing Traits

Strategy Statement: Grades 3-5 teachers will use the 6 + 1 Writing Traits to guide their writer's workshop.

Selected Target Areas

SAR 3.1 Develops and implements curriculum based on clearly defined expectations for student learning
SAR 3.2 Promotes active involvement of students in the learning process, including opportunities for them to explore application of higher-order thinking skills and investigate new approaches to applying their learning
SAR 3.4 Supports instruction that is research-based and reflective of best practice
SAR 3.6 Allocates and protects instructional time to support student learning
SAR 3.8 Implements interventions to help students meet expectations for student learning

Other Required Information for Strategy

What research did you review to support the use of this strategy and action plan?

The implementation of 6 + 1 Traits has been shown to increase the writing achievement of students. "When you teach the traits you're teaching the criteria that define quality performance. Students who know precisely what's expected-and who can judge for themselves whether expectations have been met-stand a far greater chance of succeeding." Ruth Culham

"The advantage of the 6+1 Trait® Writing model is that it has brought together key elements from a number of sources and has presented an integrated approach to teaching and assessing student writing that is supported by instructional materials. The expectation is that this will assist teachers to implement these strategies more effectively."
http://educationnorthwest.org/webfm_send/134

List of Activities:

Activity	Begin Date	End Date	Staff Responsible
Grade 3-5 teachers will review the 6 +1 Writing book and trait crates to guide their writer's workshop.	09/13/2010	06/08/2012	3-5 teachers Principal Building leadership team
Grade 3-5 teachers will view the 6 + 1 Writing videos at staff meetings.	09/13/2010	06/08/2012	3-5 teachers Principal Building leadership

			team
Grade 3-5 teachers will review and implement the existing K-5 elementary writing pacing guide that includes the 6 + 1 Writing Traits.	09/13/2010	06/08/2012	3-5 teachers Principals Building leadership team
Grade 3-5 teachers will meet and/or arrange collegial visits to review 6 + 1 Writing Traits and implementation within writer's workshop.	09/13/2010	06/08/2012	3-5 teachers Principal Building leadership team

1.1.2.1. Activity: 6 +1 Writing book/Trait Crates

Activity Description: Grade 3-5 teachers will review the 6 +1 Writing book and trait crates to guide their writer's workshop.

Activity Type: Revised

Planned staff responsible for implementing activity: 3-5 teachers
Principal
Building leadership team

Actual staff responsible for implementing activity:

Planned Timeline: Begin Date - 09/13/2010, End Date - 06/08/2012

Actual Timeline: Begin Date - N/A, End Date - N/A

Fiscal Resources Needed for Activity:

Resource	Funding Source	Planned Amount	Actual Amount
Staff meetings	No Funds Required	0.00	0.00
6 + 1 Writing book	No Funds Required	0.00	0.00
6 + 1 Writing Trait Crates	No Funds Required	0.00	0.00

1.1.2.2. Activity: 6 + 1 Writing videos

Activity Description: Grade 3-5 teachers will view the 6 + 1 Writing videos at staff meetings.

Activity Type: Revised

Planned staff responsible for implementing activity: 3-5 teachers
Principal
Building leadership team

Actual staff responsible for implementing activity:

Planned Timeline: Begin Date - 09/13/2010, End Date - 06/08/2012

Actual Timeline: Begin Date - N/A, End Date - N/A

Fiscal Resources Needed for Activity:

Resource	Funding Source	Planned Amount	Actual Amount
Staff meetings	No Funds Required	0.00	0.00
6+1 Writing videos	No Funds Required	0.00	0.00

1.1.2.3. Activity: Pacing guide

Activity Description: Grade 3-5 teachers will review and implement the existing K-5 elementary writing pacing guide that includes the 6 + 1 Writing Traits.

Activity Type: Revised

Planned staff responsible for implementing activity: 3-5 teachers
Principals
Building leadership team

Actual staff responsible for implementing activity:

Planned Timeline: Begin Date - 09/13/2010, End Date - 06/08/2012

Actual Timeline: Begin Date - N/A, End Date - N/A

Fiscal Resources Needed for Activity:

Resource	Funding Source	Planned Amount	Actual Amount
Staff meetings	No Funds Required	0.00	0.00

1.1.2.4. Activity: Collegial conversations/visits

Activity Description: Grade 3-5 teachers will meet and/or arrange collegial visits to review 6 + 1 Writing Traits and implementation within writer's workshop.

Activity Type: Revised

Planned staff responsible for implementing activity: 3-5 teachers
Principal
Building leadership team

Actual staff responsible for implementing activity:

Planned Timeline: Begin Date - 09/13/2010, End Date - 06/08/2012

Actual Timeline: Begin Date - N/A, End Date - N/A

Fiscal Resources Needed for Activity:

Resource	Funding Source	Planned Amount	Actual Amount
Substitutes	General Funds	1,000.00	0.00

1.1.3. Strategy: Lucy Calkins Units of Study

Strategy Statement: Grades K-2 staff will use the Lucy Calkins Units of Study to guide their writer's workshop.

Selected Target Areas

SAR 3.2 Promotes active involvement of students in the learning process, including opportunities for them to explore application of higher-order thinking skills and investigate new approaches to applying their learning
SAR 3.4 Supports instruction that is research-based and reflective of best practice
SAR 3.5 Offers a curriculum that challenges each student to excel, reflects a commitment to equity, and demonstrates an appreciation of diversity
SAR 3.6 Allocates and protects instructional time to support student learning
SAR 3.8 Implements interventions to help students meet expectations for student learning

Other Required Information for Strategy

What research did you review to support the use of this strategy and action plan?

"In the teaching of writing, curriculum comes from both the ongoing structures that last across the year, and from the changing units of study that provide learners with their course to travel. The ongoing structures include mini-lessons, conferences, partnerships, writing folders, worktime, and the like. Together, these structures provide the continuity of daily practice and coaching that allows learners to exercise and improve their skills. The units of study, on the other hand, allow teachers to plan and organize a sequence of instruction so that over time students successfully tackle new and often increasingly difficult challenges."

Lucy Calkins -The Nuts and Bolts of Teaching Writing.

List of Activities:

Activity	Begin Date	End Date	Staff Responsible
K-2 teachers will review the Lucy Calkins Units of Study to guide their writer's workshop.	09/13/2010	06/08/2012	K-2 teachers Principal Building leadership team
K-2 teachers will view the Lucy Calkins Unit of Study videos at staff meetings.	09/13/2010	06/08/2012	K-2 teachers Principal Building leadership

			team
K-2 teachers will review and implement the existing K-5 elementary writing pacing guide that contains the Lucy Calkins Units of Study	09/13/2010	06/08/2012	K-2 teachers Principal Building leadership team
K-2 teachers will meet and/or arrange collegial visits to review Lucy Calkins Units of Study and implementation within writer's workshop.	09/13/2010	06/08/2012	K-2 teachers Principal Building leadership team

1.1.3.1. Activity: Lucy Calkins Units of Study

Activity Description: K-2 teachers will review the Lucy Calkins Units of Study to guide their writer's workshop.

Activity Type: Revised

Planned staff responsible for implementing activity: K-2 teachers
Principal
Building leadership team

Actual staff responsible for implementing activity:

Planned Timeline: Begin Date - 09/13/2010, End Date - 06/08/2012

Actual Timeline: Begin Date - N/A, End Date - N/A

Fiscal Resources Needed for Activity:

Resource	Funding Source	Planned Amount	Actual Amount
Staff meetings	No Funds Required	0.00	0.00
Lucy Calkins Units of Study	No Funds Required	0.00	0.00

1.1.3.2. Activity: Lucy Calkins videos

Activity Description: K-2 teachers will view the Lucy Calkins Unit of Study videos at staff meetings.

Activity Type: Revised

Planned staff responsible for implementing activity: K-2 teachers
Principal
Building leadership team

Actual staff responsible for implementing activity:

Planned Timeline: Begin Date - 09/13/2010, End Date - 06/08/2012

Actual Timeline: Begin Date - N/A, End Date - N/A

Fiscal Resources Needed for Activity:

Resource	Funding Source	Planned Amount	Actual Amount
Staff meetings	No Funds Required	0.00	0.00
Lucy Caulkins videos	No Funds Required	0.00	0.00

1.1.3.3. Activity: Pacing guide

Activity Description: K-2 teachers will review and implement the existing K-5 elementary writing pacing guide that contains the Lucy Calkins Units of Study

Activity Type: Revised

Planned staff responsible for implementing activity: K-2 teachers

Principal

Building leadership team

Actual staff responsible for implementing activity:

Planned Timeline: Begin Date - 09/13/2010, End Date - 06/08/2012

Actual Timeline: Begin Date - N/A, End Date - N/A

Fiscal Resources Needed for Activity:

Resource	Funding Source	Planned Amount	Actual Amount
Staff meetings	No Funds Required	0.00	0.00

1.1.3.4. Activity: Collegial conversations/visits

Activity Description: K-2 teachers will meet and/or arrange collegial visits to review Lucy Calkins Units of Study and implementation within writer's workshop.

Activity Type: Revised

Planned staff responsible for implementing activity: K-2 teachers

Principal

Building leadership team

Actual staff responsible for implementing activity:

Planned Timeline: Begin Date - 09/13/2010, End Date - 06/08/2012

Actual Timeline: Begin Date - N/A, End Date - N/A

Fiscal Resources Needed for Activity:

Resource	Funding Source	Planned Amount	Actual Amount
Substitutes	General Funds	1,000.00	0.00