

**ORGANIZATIONAL MEETING
BOARD OF EDUCATION
LAKEVIEW PUBLIC SCHOOLS
July 10, 2007**

The Organizational Meeting of the Board of Education, Lakeview Public Schools, St. Clair Shores, Michigan, convened at 6:03 p.m. at the Ian Smith Administrative Center, Donald Wheaton, Jr., Vice President, presiding, at the beginning of the meeting until Mr. Dombrowski's arrival.

MEMBERS PRESENT: Daniel Dombrowski (*Arrived at 6:23 PM*), Donald Wheaton, Jr., Philip Thomas (*Arrived at 6:15 PM*), Michael Wenner, Timothy Houlihan, Anne McDaid, and Michael McCain

ADMINISTRATORS PRESENT: Sandra Feeley-Myrand, Karl Paulson, Tracy VanPeeren, Maureen Beswick, Bob duBois and Sean Zaborowski

I. BOARD OF EDUCATION

A. Pledge of Allegiance

The meeting began with the Pledge of Allegiance.

Superintendent Sandra Feeley Myrand announced that Mr. Dombrowski and Mr. Thomas were detained and were expected shortly. Mr. Wheaton stated that he would preside over the meeting until Mr. Dombrowski's arrival. Agenda items – Election of Board of Education Officers and Appointment of Board Committees would be held until Mr. Dombrowski's arrival.

B. Oath of Office

Board Vice President Donald Wheaton conducted the Oath of Office to elected Board Member Michael Wenner.

Congratulations were extended to Mr. Wenner.

C. Appointment of Temporary Chairman and Secretary

(Motion) Timothy Houlihan moved, supported by Michael Wenner to appoint Superintendent Sandra Feeley Myrand as temporary chairperson in order to conduct the election of officers for the Lakeview Board of Education for 2007/2008.

Motion Carried 5 – 0

Timothy Houlihan moved, supported by Donald Wheaton, to appoint Debra DePape as temporary secretary in order to conduct the election of officers for the Lakeview Board of Education for 2007/2008.

Motion Carried 5 – 0

D. Election of Board of Education Officers

This item was moved to the end of the meeting.

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E. Depository of School Funds

(Motion)

Donald Wheaton moved, supported by Timothy Houlihan, to approve the First State Bank of East Detroit (located in St. Clair Shores), as the depository for the General Fund, Athletic Fund, Capital Projects Fund, Debt Retirement Fund, Food Service Fund, Payroll Account, Agency Fund, and Section 125 Plan
And
Public Financial Management/MILAF and JP Morgan Chase Bank as the depository for the Building & Site Fund.

Motion Carried 5 – 0

(Motion)

Timothy Houlihan moved, supported by Donald Wheaton, to approve the investments in certificates of deposit and commercial paper in the following institutions:

- a. JP Morgan Chase Bank
- b. Comerica Bank
- c. National City Bank
- d. Huntington Bank
- e. Public Financial Management/MILAF
- f. Fifth Third Bank
- g. LaSalle Bank
- h. Flagstar Bank
- i. Citizens Bank

Motion Carried 5 – 0

G. Setting of 2007/2008 Board of Education Meeting Dates

(Motion)

Timothy Houlihan moved, supported by Anne McDaid, to approve the 2007/2008 calendar of Regular Meeting dates and Workshop/Sub Committee Meeting dates as discussed (meetings to begin at 7:30 PM – unless otherwise listed):

Regular Board Meetings

August 21, 2007

September 11, 2007

October 16, 2007

November 20, 2007

December 18, 2007

January 15, 2008

February 26, 2008

March 18, 2008

April 15, 2008

May 20, 2008

June 17, 2008 (Budget Hearing 7 p.m. & Regular Meeting 7:30 p.m.)

July 8, 2008 (Organizational Meeting)

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Workshops/Sub Committee Meetings

August 7, 2007

September 4, 2007

October 2, 2007

November 6, 2007

December 4, 2007

January 8, 2008

February 5, 2008

March 4, 2008

April 1, 2008

May 6, 2008

June 3, 2008

Motion Carried 5 – 0

(Motion)

H. 2007/2008 Appointment to the St. Clair Shores Adult & Community Education Citizens' Advisory Council

Timothy Houlihan moved, supported by Michael McCain, to appoint Mr. Donald Wheaton, Jr., Mr. Joseph Claycomb, Mrs. Mary Jane Amicarelli, Mr. Jerry Parker, Mrs. Veronica Morris, and Mrs. Cathi Humphreys to the 2007/2008 SCS Adult & Community Education Citizens' Advisory Council.

Motion Carried 5 – 0

B. Oath of Office - Continued

Mr. Thomas Arrived at 6:15 PM

Board Vice President Donald Wheaton conducted the Oath of Office to elected Board Member Philip Thomas, Jr.

Congratulations were extended to Mr. Thomas.

I. Appointment of County Board Legislative Committee Representative

Acting President Superintendent Sandra Feeley Myrand appointed Mr. Michael Wenner as the representative to the County Board Legislative Committee and Mr. Donald Wheaton, Jr. to serve as an alternate.

II.

CONSENT AGENDA

(Motion)

A. Michigan Association of School Boards Membership

Donald Wheaton moved, supported by Timothy Houlihan, to approve payment of the Michigan Association of School Boards dues for the 2007/2008 school year in the amount of \$4,511.00. (The Legal Trust Fund Membership fee has been waived again for this year.)

Motion Carried 6 – 0

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Consent Agenda

(Motion)

Donald Wheaton moved, supported by Timothy Houlihan, to approve remaining Consent Items B – F as follows:

B. Document Designee

- a. All employee negotiated master agreements and riders, when issued, shall be signed by the Superintendent of Schools, subject to the approval of the Board of Education. In the absence of the Superintendent, the Assistant Superintendent for Business Services and Human Resources shall be empowered to sign such contracts.
- b. Administrative contracts shall be submitted to the Board of Education, and upon approval of the Board, shall be signed by three of the four officers.
- c. General Fund, Athletic Fund, Building & Site Fund, Capital Projects Fund, Debt Retirement Fund, Food Service Fund, Agency Fund, and Payroll checks shall be electronically or facsimile signed by the Treasurer and the Superintendent with the Assistant Superintendent for Business Services and Human Resources serving as the back-up signatory, if needed.
- d. Section 125 Plan checks shall be electronically signed by the Superintendent and Treasurer.
- e. Federal and/or State Aid applications and grants signed by the Superintendent of Schools or the Assistant Superintendent for Business Services and Human Resources or the Executive Director of Curriculum and Technology, as appropriate.
- f. Routine reports to North Central Association and Bureau of School Services shall be signed by the Superintendent of Schools, and the School Principal, or the Executive Director of Curriculum and Technology. All reports, other than routine, must have prior approval of the Board of Education.
- g. Titles and deeds to be signed by the Superintendent of Schools or the Assistant Superintendent for Business Services and Human Resources and the President and Secretary of the Board of Education.
- h. Routine reports to the Department of Education, State of Michigan, shall be signed by the Superintendent of Schools, or the Assistant Superintendent for Business Services and Human Resources or Executive Director of Curriculum and Technology, as appropriate. All reports, other than routine, must have prior approval of the Board of Education.
- i. Wire transfers shall be authorized by the Superintendent of Schools, the Assistant Superintendent for Business Services and Human Resources or the Business Office Supervisor.
- j. Purchase service/vendor contracts shall be signed by the Superintendent of Schools, or the Assistant Superintendent for Business Services and Human Resources or Executive Director of Curriculum and Technology, as appropriate.

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C. Advertisements

Approve the advertisements to be printed in, but not limited to, the Macomb Daily and/or the Detroit Legal News, and/or the local St. Clair Shores newspaper at the designation of administration for the following:

- a) Notice of Budget Hearing
- b) Invitation for Bids
- c) Call for Redemption of Bonds
- d) Sale of Bonds

Items (b), (c) and (d) shall also be advertised in, but not limited to, one or more appropriate publications with state or national distribution such as: Dodge Reports, Bond Buyer Construction Association of Michigan, Municipal Marketplace of Michigan, Builders Exchanges, Daily Construction Reports Plan Room, Macomb County Legal News and Michigan Contractor and Builder.

D. Legal Counsel

Authorize the administration to purchase legal services, as appropriate, from the list of approved firms on a time and materials basis during the 2007/2008 school year.

Law Firm	2007/2008	Nature of Counsel
Lacey & Jones	Yes	Workers' Compensation
Roumell, Lange & Cholack, P.C.	Yes	Personnel
Clark Hill, Inc.	Yes	Financial
Thrun Law Firm	Yes	Financial/Bond & Student

E. Appointment of Michigan Association of School Boards Liaison Representative

Appoint Board Secretary Philip Thomas as the Michigan Association of School Boards Legislative Relations Network Liaison representative.

F. Adoption of Michigan High School Athletic Association Resolution

Adopt the resolution for the voluntary membership of Jefferson Middle School and Lakeview High School in the Michigan High School Athletic Association for the year August 1, 2007 through July 31, 2008.

Motion Carried 6 – 0

Recess: The Board went into a brief recess at 6:22 PM.

Reconvene: Mr. Dombrowski arrived at 6:23 PM. The Board reconvened at 6:23 PM.

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III.

OTHER

A. Election of Board of Education Officers

Donald Wheaton moved, supported by Philip Thomas, to nominate Daniel Dombrowski as President of the Lakeview Board of Education.

Michael Wenner moved to nominate Philip Thomas as President of the Lakeview Board of Education. Mr. Wenner withdrew his nomination.

There were no further nominations for President.

Motion Carried by Acclamation 7 – 0

Daniel Dombrowski will serve as President for 2007/2008.

Philip Thomas moved, supported by Anne McDaid, to nominate Donald Wheaton as Vice President of the Lakeview Board of Education.

There were no further nominations.

Motion Carried by Acclamation 7 – 0

Donald Wheaton will serve as Vice President for 2007/2008.

Donald Wheaton moved, supported by Anne McDaid, to nominate Philip Thomas as Secretary of the Lakeview Board of Education.

There were no further nominations.

Motion Carried by Acclamation 7 – 0

Philip Thomas will serve as Secretary for 2007/08.

Donald Wheaton moved, supported by Philip Thomas, to nominate Michael Wenner as Treasurer of the Lakeview Board of Education.

There were no further nominations.

Motion Carried by Acclamation 7 – 0

Michael Wenner will serve as Treasurer for 2007/2008.

**MEMBERS AND OFFICERS OF THE BOARD OF EDUCATION
2007/2008**

President	Daniel Dombrowski	Term Expiring 2008
Vice President	Donald Wheaton, Jr.	Term Expiring 2008
Secretary	Philip Thomas, Jr.	Term Expiring 2011

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Treasurer	Michael Wenner	Term Expiring 2011
Trustee	Timothy Houlihan	Term Expiring 2009
Trustee	Anne McDaid	Term Expiring 2009
Trustee	Michael McCain	Term Expiring 2010

B. Appointment of Board Committees

Daniel Dombrowski, Board President, made appointments to the following Board of Education sub-committees:

Finance:	T. Houlihan, M. Wenner, D. Wheaton
Building & Site:	M. McCain, A. McDaid, P. Thomas
Curriculum:	A. McDaid, P. Thomas, M. Wenner
Personnel:	T. Houlihan, M. McCain, D. Wheaton

AD HOC – Policy T. Houlihan, M. McCain, D. Wheaton

Adjournment: Donald Wheaton moved, supported by Timothy Houlihan, to adjourn the Organizational Meeting at 6:32 PM.

Motion Carried 7 – 0

Respectfully Submitted

Prepared by:
Debra M. DePape

Approved: _____

Philip Thomas, Jr.
Secretary
Lakeview Board of Education

Daniel Dombrowski, President
Lakeview Board of Education